Equal Opportunities Monitoring Form

We are committed to equal opportunities in our recruitment process. This monitoring form is voluntary but the information we collect here is very useful to us as it helps us to make sure that we are an inclusive employer and to find out if our workforce is diverse. The information you supply on this form will be kept confidentially and the interview panel will not see this information.

**How did you find out about this post?**

[ ]  Capsule website

[ ]  Online publication/job-board (please state):

[ ]  Printed publication (please state):

[ ]  Social media (please state):

[ ]  Other (please state):

**Ethnicity**

|  |  |
| --- | --- |
| **Asian, Asian British, Asian English, Asian Scottish, or Asian Welsh** [ ]  Asian / Asian British [ ]  Bangladeshi [ ]  Chinese[ ]  Indian [ ]  Pakistani [ ]  Other Asian background (specify if you wish):       | **White** [ ]  British [ ]  English [ ]  Gypsy or Irish Traveller [ ]  Irish [ ]  Scottish [ ]  Welsh [ ]  Other White background (specify if you wish):        |
| **Black, Black British, Black English, Black Scottish, or Black Welsh**[ ]  African [ ]  Caribbean [ ]  Other Black background (specify if you wish):       | **Mixed** [ ]  White and Asian [ ]  White and Black African [ ]  White and Black Caribbean [ ]  White and Chinese [ ]  Other mixed background (specify if you wish):        |
| **Other ethnic group**[ ]  Arab[ ]  Other ethnic group (specify if you wish):       | **Prefer not to say** [ ]  |

**Gender**

[ ]  Male [ ]  Female [ ]  Prefer not to say

Have you ever identified as transgender?

[ ] Yes [ ] No [ ] Prefer not to say

Your age

Date of Birth:

[ ]  16 - 24 [ ]  25 - 34 [ ]  35 - 44 [ ]  45 - 54 [ ]  55 - 64 [ ]  65+

[ ]  Prefer not to say

**Your sexual orientation**

[ ]  Bisexual

[ ]  Gay man

[ ]  Gay woman/lesbian

[ ]  Heterosexual/straight

[ ]  Other (specify if you wish):

[ ]  Prefer not to say

Your religion or belief

|  |  |
| --- | --- |
| [ ]  No religion [ ]  Buddhist [ ]  Christian (including Church of England, Catholic, Protestant and all other Christian denominations) [ ]  Hindu  | [ ]  Jewish [ ]  Muslim [ ]  Sikh [ ]  Other (specify if you wish):      [ ]  Prefer not to say |

Disability

Capsule guarantee to interview all disabled applicants who meet the minimum criteria for the vacancy. The Equality Act 2010 defines a disabled person as someone with a **‘physical or mental impairment which has a substantial and long-term adverse affect on their ability to carry out normal day-to-day activities’**.

Do you consider yourself to be disabled under the Equality Act 2010?

[ ]  Yes.

Please specify:

[ ]  No

[ ]  Prefer not to say

Please return this form along with your application as a separate document.